ASIAN INFRASTRUCTURE INVESTMENT BANK

Invitation for Bid (IFB)

Source Code Security Analyzer (SCSA) and Services

IFB No. WS240923215

The Asian Infrastructure Investment Bank (AIIB) would like to invite Bids from eligible and qualified Bidders for the supply of Source Code Security Analyzer (SCSA) and Services, as outlined in this document. Bids must be submitted to the below email address in PDF format before **23:59, Jun 28, 2019** (Beijing time).

Contact information:

Lily LV (Ms)
Corporate Procurement Unit
Email Address: it.procurement@aiib.org
Facilities and Administration Services Department
Asian Infrastructure Investment Bank
B-9 Financial Street, Xicheng District
100033 Beijing, China

Annex A – Instructions to Bidders (ITB)
Annex B – Data Sheet (DS)
Annex C – Eligibility Requirements
Annex D – Purchaser's Requirements
Annex E – Bid Forms
Annex F – General Terms and Conditions (GTC)

Annex A. Instructions to Bidders (ITB)

1. Definition

The following terms are defined for the purpose of this Invitation for Bid (IFB):

- ***"Bidding Document"*** *means the IFB and its Annexes and any Addenda issued in accordance with ITB8.*
- ***"General Services"*** is defined in AIIB's Directive on Corporate Procurement (accessible at www.aiib.org). For the purpose of this Bidding, "General Services" is referred to as the **"Services"** in short.
- ***"Goods"*** is defined in AIIB's Directive on Corporate Procurement (accessible at www.aiib.org).
- ***"Supplier"*** is defined in AIIB's Directive on Corporate Procurement (accessible at www.aiib.org).
- ***Purchaser"*** means the Asian Infrastructure Investment Bank or AIIB.
- ***"Day"*** means calendar day unless otherwise specified.
- ***"Evaluated Price"*** means the Bid price confirmed or adjusted during the Bid evaluation in accordance with ITB 22. The Evaluated Price is only for the purpose of comparing financial Bids.

2. Compliance

These instructions in this Annex shall be read in conjunction with the rest of the Bidding Document. Bidder is expected to comply with all instructions and requirements in this Bidding Document. Noncompliance may result in the rejection of the Bid.

3. Contract

The best Bid that represents the optimal balance of quality and cost of the Services shall be the basis for contract negotiations with the Supplier that has submitted the Bid. The General Terms and Conditions (GTC) are in Annex F. The Supplier is not expected to alter any content in the GTC.

4. Eligible Bidders

A Bidder must meet the eligibility requirements in Annex C, and make declaration in Annex E.

5. Prohibited Practices

AIIB requires all parties, including Suppliers and AIIB staff to observe the standards of integrity and ethics during the procurement, administration and implementation of corporate procurement contracts. AIIB acts in accordance with AIIB's Policy on Prohibited Practices in connection with a prohibited practice (as defined in said Policy) and AIIB's Code of Conduct for Bank Personnel, and AIIB's Code of Conduct for Board Officials.

6. Conflict of Interest

AIIB may declare a party ineligible for entering a contract with AIIB if AIIB decides there would be a "conflict of interest" in that party Bidding for or executing the contract. For the purposes of corporate procurement, the Bank considers a conflict of interest to be a situation in which a party has interests that could improperly influence, or be perceived to improperly influence, that party's performance of its official duties, responsibilities, or contractual obligations or compliance with applicable laws and regulations or that such conflict of interest may contribute to or constitute a prohibited practice under AIIB's Policy on Prohibited Practices. Bidders have

an obligation to disclose any situation of actual or potential conflict of interest. Failure to disclose such situations may lead to the disqualification of the Bidder or the termination of its contract.

7. Clarification of Bidding document and Pre-bid Conference

- A prospective Bidder requiring any clarification of the Bidding document shall contact AIIB's Representative at the address provided in the cover letter. AIIB will respond in writing to any request for clarification, provided that such request is received not less than seven (7) days before the deadline for submission of Bids. Should AIIB deem it necessary to amend the Bidding document as a result of a clarification, it shall do so following the procedure under ITB0.□. AIIB has no obligation to respond to all requests for clarifications.
- The Bidder shall check Annex B whether the Bidder is invited to send a designated representative to attend a pre-bid conference. The purpose of the meeting will be to clarify issues and to answer questions on any matter related to the Bidding Document. The pre-bid conference minutes containing questions and answers will be transmitted promptly to all Bidders who have acquired the Bidding Document directly from AIIB. The minutes will not identify the source of the questions. Any modification to the Bidding Document that may become necessary as a result of the pre-bid conference shall be made by AIIB through an addendum to the Bidding Document pursuant to ITB8. Nonattendance at the pre-bid meeting will not be a cause for disqualification of a Bidder.

8. Amendment of Bidding document

At any time prior to the deadline for submission of the Bids, AIIB may amend the Bidding document by issuing addenda. Any addendum issued shall be part of the Bidding document and shall be communicated in writing to all who have obtained the Bidding document directly from AIIB. To give prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, AIIB may, at its discretion, extend the deadline for the submission of the Bids.

9. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its Bid (including preparation of the bid, attendance at any pre-bid conference, on-site visit or oral presentation meeting) regardless of the outcome of the Bidding process.

10. Language of Bid

The Bid, as well as all correspondence and documents relating to the Bid shall be in English. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English in which case, for purposes of interpretation of the Bid, such translation shall govern.

11. Preparation of Bid

11.1 The Bidders should examine all terms and instructions included in the solicitation documents. Failure to provide all requested information will be at Bidder's own risk and may result in rejection of Bidder's bid.

11.2 If the Bidder wishes to propose alternatives or equivalents in Annex D, the Bidder must demonstrate that any such proposed change is equivalent or superior to AIIB's established Requirements. Acceptance of such changes is at the sole discretion of AIIB.

11.3 The submission letters in Annex E, should be signed by authorized representative of the Bidders. The authorization shall be in the form of a written power of attorney

accompanying the Bid or in any other form demonstrating that the representative has been duly authorized to sign. All the should-be signed documents received without signatures may be rejected.

11.4 The Annex F, AIIB's General Terms and Conditions shall be incorporated to the final version of the Contract Form. Bidder is expected to accept the General Terms and Conditions and advise if any deviation or proposed amendment to the Bank along with the submission of proposals.

11.5 The Bidders shall take appropriate steps to ensure that neither the Bidders nor its Personnel is placed in a position where, in the reasonable opinion of AIIB, there is or may be an actual or potential conflict between the pecuniary or personal interests of the Bidders and performance of the Bidders' obligations. The Bidders shall disclose to AIIB full particulars of any such conflict of interest that may arise.

11.6 A proposed bidding schedule for the goods/general service/works supply is in Annex B.

12. Bid Prices

The prices quoted by the Bidder in the financial Bid shall conform to the requirements specified below.

a) All items in the Technical Bid must be listed and priced separately in the Financial Bid. If any item listed in the Technical Bid but not priced in the Financial Bid, the price of the item shall be assumed to be included in the total price of the Bid.

b) The price to be quoted in the Financial Bid Submission Letter shall be the total price of the Bid.

c) The price shall include all taxes, customs duties and other levies payable by the Bidder.

d) Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account.

13. Currencies of Bid

The Bidder may express its Bid price in any fully convertible currency or in Chinese Yuan.

14. Bid Validity

Bids shall remain valid for the period as indicated in Annex B after the Bid submission deadline date. In exceptional circumstances, prior to the expiration of the Bid validity period, AIIB may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing. A Bidder may refuse the request without breaching its Bid-Securing Declaration. A Bidder granting the request shall not modify its Bid.

15. Submission of Bids

15.1 Bidders' Technical Bids, in electronic version, must be submitted simultaneously by the mailbox designated in Annex B. Technical Bids shall indicate the name and address of the Bidder.

15.2 Both Technical Bids and Financial Proposals must be submitted in PDF format. The two attached documents must be clearly titled with either **"Tec. –** IFB XXX- *{abb.name of the Bidder}*" or "**Fin.** –IFB XXX- *{abb.name of the Bidder}*". No hard copy will be accepted.

15.3 Bidders are responsible for ensuring that AIIB has received their bids by the due date and time.

16. Late Bid

Bids must be received by the date and time stipulated in Annex B. The deadline of Bid due date and time (Beijing time) indicates the very time when Bidder sends out his bids, which will be recorded by the mailbox. Bids received by AIIB after the due date and time may be rejected.

17. Opening of Bids

The Procurement Task Team (PTT) of AIIB shall conduct the Technical Bid opening immediately after the deadline for submission of Bids. The Financial Bid shall remain unopened until Technical Evaluation completion.

18. Evaluation of Technical Bids

AIIB shall evaluate the Technical Bids on the basis of their responsiveness to AIIB's Requirement in Annex E, applying the evaluation criteria specified in Annex B. AIIB's determination of the responsiveness of a Bid is to be based on the contents of the Bid itself. Each responsive Technical Bid shall be given a technical score. Any Bid that fails to achieve the minimum qualifying technical score as indicated in Annex B shall be rejected at this stage.

19. Evaluation of Financial Bids

- AIIB shall review the Financial Bids to check if they are complete (i.e. whether Bidders have priced all items of the corresponding Technical Bids). For omissions of any items, AIIB shall assume the cost for such items are already included in the total price of the Financial Bid.
- AIIB shall correct computational errors in the Financial Bid.
  a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of AIIB there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
  b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- AIIB shall determine the Evaluated Price for each Financial Bid based on the Financial Bid.
- For the evaluation purposes, the currency(ies) of the financial Bid shall be converted into US Dollars using AIIB's daily currency exchange rates issued on the day of submission date indicated in Annex B.
- The Financial Bid that has the lowest Evaluated Price shall receive the maximum score of 100 Points. The score for each of the other Financial Bid is inversely proportional to its Evaluated Price and shall be computed as follows:

$$S_f = 100\frac{F_l}{F}$$

Where:

S_f is the financial score of the Financial Bid being evaluated

F_l is the lowest Evaluated Price

F is the Evaluated Price of the Financial Bid being evaluated

20. Comparison of Bids

- The combined total score of each Bidder's Bid shall be computed as follows:

$$S = W_t \times S_t + W_f \times S_f$$

Where:

S is the combined total score

W_t is the weight of the technical score

S_t is the technical score

W_f is the weight of the financial score

S_f is the financial score

- For this bidding, the weight of the technical score and the weight of the financial score are specified in Annex B.
- The points from the technical evaluation and the financial bid will be summed to determine the total points for each Bidder. The combined total scores shall be ranked in a descending order.

20.4 AIIB reserves the right to conduct the Best and Final Offer (BAFO) if in AIIB's exclusive determination such procedure is appropriate. However, AIIB's right to do a BAFO as herein reserved should not be interpreted to allow Bidder to introduce changes or request negotiation of items not specifically addressed by AIIB in the BAFO. Bidders are forewarned that they must make their best offer at the time of their Bids.

21. Confidentiality

Information relating to the evaluation of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until notification of the Contract award. Any attempt by a Bidder to influence AIIB in the evaluation of the Bids or Contract award decisions may result in the rejection of its Bid.

22. Clarification of Bids

To assist in the evaluation of the Bids, AIIB may, at its discretion, ask any Bidder for a clarification of its Bid. AIIB's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by AIIB in the evaluation of the Bids, in accordance with ITB19.

23. Post-qualification of the Bidder

AIIB shall determine, based on the qualification criteria in Annex B, to its satisfaction whether the Bidder that is selected is qualified to perform the Contract satisfactorily. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder. An affirmative determination shall be a prerequisite for issuing an invitation to the Bidder to contract negotiation. A negative determination shall result in disqualification of the Bidder, in which event AIIB shall proceed to the next ranked Bidder and determine if the Bidder is qualified to be invited to contract negotiation.

24. AIIB's Right to Accept Any Bid, and to Reject Any or All Bids

AIIB reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the Bidders.

25. Invitation to Contract Negotiation

Prior to the expiration of the period of Bid validity, AIIB shall invited the first ranked Bidder to contract negotiation. The award will be in effect only after acceptance by the selected Bidder of the updated Statement of Work. Upon completion of negotiations AIIB will promptly notify the unsuccessful Bidders.

26. Contract Award

26.1 At the same time as AIIB notifies the successful Bidder that its bid has been accepted, AIIB will invite the bidder to sign the final version of the Contract Form, incorporating all agreements between the parties.

26.2 Within seven (7) days after receiving the contract signed by the Bank, the successful Bidder shall sign and send back to AIIB.

26.3 The selected Bidder is expected to commence providing goods/services as of the date and time stipulated in Annex B.

26. 4 The AIIB reserves the right to publicly disclose contract award information, including but not limited to, name of company receiving the award, brief description of services, and contract award amount, for any contract award valued over US$200,000. Bidders' bid and contractual documents will remain confidential and therefore not subject to disclosure.

27. Registration in Supplier Management System (SMS)

Prior to signing of Contract, the successful Bidder shall register in AIIB's Supplier Management System (SMS).

28. Performance Bond

- The successful Bidder shall check Annex B whether the Contract requires performance bond. If it is required, then after the Bidder has signed the Contract and within the time period as specified in the Data Sheet, the successful Bidder shall furnish the Performance Bond in accordance with the Contract.

- Failure of the successful Bidder to submit the Performance Bond after the Bidder has signed the Contract shall constitute sufficient grounds for the annulment of the Contract and execution of the Bid-Securing Declaration. In that event AIIB may the next ranked Bidder to Contract negotiation.

29. Conclusion of Bidding

After AIIB has received the signed Contract, and the performance bond if the performance bond is required, AIIB shall notify all other Bidders of the conclusion of the bidding in a Letter of Regret informing them that their Bids are not accepted.

Annex B. Data Sheet (DS)

ITB No.	Subject	Details
7	**Pre-bid Conference**	There will be no pre-bid conference for this bidding
11	**Proposed Bidding Schedule**	▪ **Bid Due Date and Time……....23:59, Jun 28, 2019** ▪ Anticipated Award …….....Jul 12, 2019 ▪ Expected date of commencement……..Jul 26, 2019
14	**Bid Validity**	*At least 180 days*
17-20	**Evaluation and Qualification Criteria**	**1. Technical Bid** 1.1. The technical Bids shall be evaluated using the following evaluation sheet. A. Firm Quality *(see details below)* 20 points B. Proposal Quality *(see details below)* 50 points C. Team Qualification *(see details below)* 30 points TOTAL 100 points A. FIRM QUALITY (20 Points) (i) Firm's experience in Source Code Security Analyzer (10 points) (ii) Experience with financial organizations (10 points) B. PROPOSAL QUALITY (50 Points) (i) The Product matched with the Source Code Language requirements (25 points) (ii) The Product matched with the functional requirements (15 points) (iii) Service proposal matched with the Service Requirements (10 points)

		C. TEAM QUALIFICATION (30 points) (i) Qualification of the Implementation Team (15 points) (ii) Qualification of the on-site service team (15 points) 1.2. The minimum technical score for qualifying a Technical Bid is 70 points **2. Comparison of Bids** 2.1. The weight for Technical Bid is: 50% 2.2. The weight for Financial Bid is: 50%
20.4	**Currency Exchange Rate**	By Bloomberg rate: https://www.bloomberg.com/markets/currencies/cross-rates

Annex C. Eligibility Requirements

All Bidders participating in AIIB's corporate procurement shall meet the eligibility requirements set forth in the AIIB's Policy on Corporate Procurement and Directive on Corporate Procurement.

Excerpt from Policy on Corporate Procurement:

"4. Eligibility

4.1. The Bank may procure goods, works, general services and consulting services from any country unless the Bank's Board of Directors decides otherwise. Any country excluded by the Board of Directors will be listed in a schedule that will be published alongside this Policy.

4.2. A party wishing to enter into a corporate procurement contract with the Bank must meet the qualification requirements required by the Bank for the contract.

4.3. The Bank may declare a party ineligible for a particular corporate procurement contract if the Bank decides there would be a “conflict of interest” in that party bidding for or executing the contract. For the purposes of corporate procurement, the Bank considers a conflict of interest to be a situation in which a party has interests that could improperly influence, or be perceived to improperly influence, that party’s performance of its official duties, responsibilities, or contractual obligations or compliance with applicable laws and regulations or that such conflict of interest may contribute to or constitute a prohibited practice under the Bank’s Policy on Prohibited Practices.

4.4. A party may be deemed ineligible for any corporate procurement contract if found to be in breach of the Bank’s Policy on Prohibited Practices.”

Excerpt from Directive on Corporate Procurement:

“**3.8. Eligibility and Preventing Conflict of Interest**

3.8.1. Individuals and legal entities currently under sanction by the Bank in accordance with the Policy on Prohibited Practice are not eligible to participate in the Bank’s corporate procurement.

3.8.2. A Bidder or Consultant engaged by the Bank to prepare technical specifications in the bidding documents, or to assist in the preparation of bidding documents or evaluation criteria relating to an instance of Simplified Competitive Procurement or Full Competitive Procurement, is ineligible to bid for that instance of procurement.

3.8.3. A former member of Bank Personnel shall not be eligible for any instance of corporate procurement unless the Human Resources Department provides prior written approval to the Corporate Procurement Unit. Such written approval shall be required only for the first instance of proposed procurement unless the Human Resources Department specifies otherwise.

3.8.4. Former Bank Personnel shall not, for two years following their termination of employment with the Bank, be eligible for any instance of corporate procurement related to a matter in which they participated personally and substantially during their employment with the Bank, unless otherwise agreed by the President.”

Annex D. Purchaser's Requirements

1. Background

   Source code security analyzer (SCSA) is a tool that can automatically analyze the vulnerabilities and weaknesses hidden in source code. Usually before an application or certain function go-live, source code must be scanned by SCSA and make sure all detected security issues are fixed.

   Currently in AIIB, customized business applications such as IMIS and RMF will be established soon, a large amount of source code will be created and maintained in the Bank, therefore, it's quite necessary to build a Source Code Security Analyzer.

2. Objective

   Procure and deploy a source code vulnerability analyzer (off-the-shelf products) and related services.

3. Scope of work

   This project mainly includes two parts: system procurement and system-related services. The details are as follows.

   3.1 System Procurement

   An off-the-shelf source code vulnerability analyzer product will be purchased for this project, which should meet the following requirements.

   - Support all major forms of programming source code, please refer to Appendix 1.
   - Can analysis, locate and verify the identified vulnerabilities.
   - Can provide instructions on how to fix the identified vulnerabilities.

   For detailed functional requirements, please refer to Appendix 2.

   3.2 System related services

   - System implementation service
   - Install the SCSA in AIIB servers
   - System configuration and integration with AIIB AD

   - Knowledge transfer service
   - Training for system administrators, including system operation and configuration.

   - System maintenance and quality assurance service
   - Routine system update and repair (two years)
   - On call service for system issues (two years)
   - 10 days on-site supporting service from product vendor

4. Timeline

- System implementation:2019.7- 2019.9
- System related services: 2019.10 – 2021.9

5. Venue

It is expected that the project will be delivered at the AIIB Headquarter in Beijing

6. Deliverables

- A source code security analyzer product
    - perpetual license
    - unlimited user accounts
- Implementation plan
- Knowledge transfer materials

Remarks: All documents need to be written in English.

7. Qualification and Experience Required

- The product:
    - Must have at least 10 SCSA reference cases in financial organizations

- The agent company:
    - Must have at least 5 reference cases of the SCSA product
    - Must have the official authorization document issued by the original product vendor

- The implementation team for this project:
    - Project manager and key experts must have at least 5 years experiences in SCSA implementation

Remarks: Reference Cases

- Must separately list the reference cases of the product and the agent company.
- For each reference case, should at least specify: customer name (if possible), customer region and industry of the customer.

Appendix 1: Supported Programming Languages

.NET, .NET Core, ABAP/BSP, ActionScript, Angular, AngularJS, ASP.NET, C#, C/C++, Classic ASP (with VBScript), HTML (5 and earlier), Java, JavaScript, JSP, MXML, Objective-C/C++, PHP, PL/SQL, Python, Ruby, Scala, Swift, T-SQL, TypeScript, VB.NET, VBScript, Visual Basic, XML

Appendix 2: Functional Requirements

N	Scenario	Functions
1	Vulnerability Scanning Ability	Support multiple projects for concurrent scanning.
		Support for incremental scanning.
		Support scanning capabilities for a variety of major vulnerabilities, including cross-site scripting vulnerabilities, SQL injection vulnerabilities, command injection vulnerabilities, path manipulation vulnerabilities, and system information disclosure vulnerabilities.
		Can pinpoint the source line of the vulnerability.
		Can accurately locate the source line corresponding to the data source that generated the vulnerability.
		Can increase and decrease the vulnerability priority level through the interface, and can also modify the level name, and adjust the priority of the specified vulnerability.
		The scan results can be classified on the interface, and the keywords search is supported.
		Support historical false positives wipe, such as labeling the analyzed vulnerabilities, if the status is marked as "don't

		care" or "ignore", the status remains "don't care" or "ignore" even if the problem reappears in subsequent scans. "
		Support resume from break-point.
2	Operation and Maintenance Ability	Provides a detailed description of security issues and recommended fix solution.
		Can make notes or markup on reports to make it easier for developers to locate issues and verify changes.
		Support the comparison report of the two test results of the project and list the comparison of audit status.
		Support whitelist feature.
		A variety of report templates are built in.
		Support for custom report content and templates.
		The scanning results can be classified in the interface according to OWASP Top10, PCI, CWE, SANS Top25 and other international standards.
		Reports can be tailored to one or several vulnerabilities, or to specific values such as medium to high vulnerabilities.
		Provides scan task management functions to view task status and obtain task results.
		Support B / S architecture, users can complete all scanning work through the web interface.
		Support for multi-user authorization with access control between projects. For example, an account can be

		issued to a third party, who can only access the source code related to their project.
3	Policy Base/Library	The rule base supports multiple online and offline updates.
		The rule base can be customized.
		Can provide rule customization wizard/template.
4	Integration	Can integrate with existing mature software development environments for testing, such as: Visual Studio, Eclipse, etc.
		Can integrate with other mainstream automated security testing platforms.
		Can integrate with existing code warehouse, such as: SVN, Git, TFS and Perforce
5	Other Consideration	Can customize the vulnerability fix suggestions.
		Support personalized dashboards
		Provide API for secondary development.
		Support CyberArk integration.
		Support independent scan, which means can still work with no network, no database, no additional environment support, only the operating system.
		Support AD integration.
6	Vulnerability Management Platform	Support importing scanned vulnerabilities into the vulnerability management platform.
		The vulnerability management platform supports setting and dividing users and roles.

		There is no limit to the number of accounts that can be created.
		There is no limit to the number of concurrent scanning.
		Vulnerability Management Platform supports the analysis of test results from all projects to graphically display application security status and trends.
		The test results have a variety of storage methods that are easy to prepare for disaster recovery. For example, the test results are saved as files, stored in a file server, and the test results are posted to the vulnerability management platform or stored in the database.

Annex E. Bid Forms

E1: Templates/Forms for Technical Bid

E2: Templates/Forms for Financial Bid

E1-a

Technical Bid Submission Letter

Date: *[mm/dd/yyyy]*
IFB No.: *[Insert Number consistent with IFB]*

Dear Mr/Ms. *[Insert the person's name from AIIB in the IFB cover letter]*
Corporate Procurement Unit
Asian Infrastructure Investment Bank (AIIB)

We, the undersigned, have examined and have no reservations to the Bidding document. We offer to supply in conformity with the Bidding document the following Services:

[Name of the Services covered by the bid] ;

Our firm, including any subcontractors, has not been declared ineligible by the AIIB, the WB, the ADB, and other MDBs.

We hereby declare that all the information and statements made in this Bid are true and factual. We understand that any misrepresentation may lead to our disqualification and action by AIIB in accordance with AIIB's Policy on Prohibited Practices.

We understand that you are not bound to accept any bid that you may receive.

We remain,

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

E1-b Bidder's Basic Information

Bidder's legal name	
Bidder's country of constitution/registration	
Bidder's year of constitution/registration	
Bidder's legal address in country of constitution/registration	
Bidder's website	
Bidder's Annual Turnover in last three years	1. *[year, currency, amount]*; 2. *[year, currency, amount]*; 3. *[year, currency, amount]*
Bidder's authorized representative (name, address, telephone numbers, fax numbers, e-mail address)	

The Bidders are required to attach the following documents:

- ❑ 1. Articles of incorporation or constitution/registration document of the legal entity named above.
- ❑ 2. Confirmation of Authorization to represent the Bidder.

Please make a declaration confirming the absence of any ineligible cases by answering the question below. Does your firm have any ineligible case which against AIIB's Policy on Corporate Procurement and Directive on corporate Procurement in Annex C?

[ ] Yes

[ ] No

E1-c Bidder's Experience

List below the Bidder's contracts with clients in the past 5 years similar, in size and nature, to the Contract under this bidding.

Name of the Client	Client Country	Brief Description of the Scope of the Contract	Contract Size (Currency, Amount)	Contract Duration (From mm/yyyy to mm/yyyy)	Applicant's Role in the Contract (Sole Supplier/JV Partner)

E1-d Service Plan
(*the response format is not restricted but below contents must be included)

1) Solution Description
[Please provide detailed response to each of the requirements listed in Annex D's Scope of Work and - Must specify if the product can support all the languages in Appendix 1 - Must specify if the product can support each of the functions in Appendix 2]
2) Proposed Deliverables
3) Quality Assurance Measures
[Specify concrete measures to ensure the quality of the Services]
4) Resource Plan & Schedule
[Team composition for the Services: list the names and positions of key personnel]
5) Business Continuity

[To provide a business continuity plan and business continuity testing procedures, which include but are not limited to the areas of disaster recovery planning and pandemic planning]

E1-e Curriculum Vitae (CV) of Key Personnel

1. Position:	*[Same Position Title: _____, as in page 1]*		
2. Name:	*[Family name, Given Name]*		
3. a) Date of Birth	*[dd/mm/yyyy]*	b) Place of Birth	*[Name of Country]*
4. Citizenship	*[Name of Country]*		
5. Name and Address of Current Employer:			
6. Education:	*[List degrees, major/area of specialization, the date(s) mm/yyyy of diploma(s) and institute(s)]*		
7. Membership in Professional Associations			
8. Language Skills	*[List the language(s) and related skill level: Native, Fluent, Intermediate, Basic]* 1. English (Mandatory): 2. … 3. …		
9. Employment Record *[Starting with present position, list in reverse order every employment in the past 10 years]*			
From *[mm/yyyy]* To *[mm/yyyy]* Employer: Positions held: Location(s): Main Responsibilities:			
10. Past Work Experiences Relevant to the Purchaser's Requirement			

[List major assignments in the past 10 years that can best illustrate the person's capability to handle the tasks listed in the left column.]	
[Insert the major tasks in the Purchaser's Requirement here] *[Task 1:_____*	*[Work experiences relevant to Task 1:* *Time Period: From mm/yyyy to mm/yyyy* *Name of Client:* *Position held:* *Main Responsibilities/Outputs:]*
Task 2:_____	*[Work experiences relevant to Task 2:* *Time Period: From mm/yyyy to mm/yyyy* *Name of Client:* *Position held:* *Main Responsibilities/Outputs:]*
Task 3: _____]	*[Work experiences relevant to Task 3:* *Time Period: From mm/yyyy to mm/yyyy* *Name of Client:* *Position held:* *Main Responsibilities/Outputs:*
11. Certification:	

I, the undersigned, certify to the best of my knowledge and belief that

- this CV accurately describes my qualifications and my experience ☐ Yes ☐ No
- I am currently under sanction by AIIB ☐ Yes ☐ No
- I am former AIIB staff ☐ Yes ☐ No

I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged, or sanction by AIIB in accordance with its Policy on Prohibited Practices.

_____ Date: *[dd/mm/yyyy]*

[Signature]

E2-a

Financial Bid Submission Letter

Date: *[mm/dd/yyyy]*
IFB No.: *[Insert Number consistent with IFB]*

Dear Mr/Ms. *[Insert the person's name from AIIB in the IFB cover letter]*
Corporate Procurement Unit
Asian Infrastructure Investment Bank (AIIB)

We, the undersigned, offer to provide the financial bid for [name of the assignment], in accordance with your Request for Bid dated *[date].* The total price of our Bid inclusive of all taxes and duties is: *[Amount in words and figures].* And please also find our Price Schedule in the Attachment.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiation.

We remain,

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Add:

E2-b Price Schedule for General Services

Item No.	Service Description	Unit	Unit Price	Quantity	Subtotal Price (USD or CNY)
1	*[name of Goods/Services]*				
2	---				
3	---				
4	*[Service Fee related]*	*Lot*			
5	---				
6					

Total Contract Value (all taxes included): USD or CNY

You may add Price Breakdown or Price Options to the Total Price above when needed.

E2-c) Summary Payment Schedule

Payment Schedule	Payment Terms and Conditions	Total Price in *[insert currency]*
a)	Payment Schedule for Goods	*[Bidder inserts % of total price]*
b)	Payment Schedule for Services Related to the Supply of the Goods	*[Bidder inserts % of the total price]*
Grand Total (all taxes inclusive) in *[insert currency]*		

Annex F. General Terms and Conditions (GTC)

(https://www.aiib.org/en/opportunities/business/.content/index/_download/aiib-general-terms-and-conditions.PDF)